



September 2018

Dear Prospective Cadet,

Thank you for expressing an interest in joining the Bergen County Umpires Association. Each year, the BCUA runs a **Cadet Training Program** for individuals, **18 years of age** (by March 1, 2020) or older wishing to become members of our organization and registered NJSIAA interscholastic baseball and/or softball umpires.

In order to accomplish this, we have designed a program to train individuals with a comprehensive knowledge of the rules, in order to prepare our cadets for the **Final State Certification Examination(s)**, as well as the proper **mechanics of umpiring**. Once our cadets have successfully completed our program and received a passing grade on the certification examination(s) they will be entitled to membership in our organization **and will be certified to officiate varsity level baseball and/or softball games within the State of New Jersey**. **PLEASE NOTE THAT PASSING THE STATE EXAMINATIONS DOES NOT GUARANTEE THAT YOU WILL OFFICIATE ANY VARSITY LEVEL GAMES. OUR ASSOCIATION DOES NOT ASSIGN GAMES.**

The requirements for enrolling in and successfully completing our cadet program are detailed in this letter. Please make sure that you read this information carefully. Should you have any questions, please feel free to call or email **BCUA Cadet Supervisor, Peter Zubiaurre; 201-906-5127; pzubi11@verizon.net**

Our 2019 Cadet Program will consist of **eighteen (18) classroom instruction sessions (both baseball & softball)**, each approximately two hours in length. The first session, an **Orientation meeting**, will serve as a general introduction to the program. **All rule books and materials will be distributed at that meeting**. Seven (7) sessions will deal with baseball rules; seven (7) sessions will deal with softball rules. There will be **ONE Gym/Classroom session for each sport devoted to Umpiring Mechanics**. There will also be a 'Rules Differences' class for dual members, just prior to the State Exams. You may participate in either or both certification programs (baseball and softball). **Application fee for one sport (baseball OR softball) is \$200 and for dual sports (baseball AND softball) is \$250. There will be NO REFUNDS AFTER the 1st INSTRUCTIONAL CLASS for EACH SPORT...January 7; SOFTBALL; and January 10; BASEBALL. All refunds requested BEFORE the 1st INSTRUCTIONAL CLASS will be accessed a 'cost of materials' fee & a \$25 Administrative Fee.**

In addition to your classroom instruction, you will also be **required to participate in our MENTORING PROGRAM for each sport you are registered**. You will be expected to attend mentoring sessions **DURING THE HIGH SCHOOL SEASON (PREFERABLY SCRIMMAGES)**. You will be assigned a "MENTOR" in each sport and will be **required to observe this official umpiring three (3) times for each sport you register**. **CADETS WHO DO NOT FULFILL THEIR MENTORING REQUIREMENT WILL REMAIN AS A CADET FOR THE FOLLOWING YEAR and will NOT be eligible to officiate any Varsity level games until all requirements have been completed.**

You must also attend 1 **classroom/gym MECHANICS SESSION** for each sport, in which you are registered. If you are absent from the **MECHANICS SESSION**, you will be required to attend an additional **MENTOR SESSION** for that sport.

There will be two (2) **'OUTSIDE' MECHANICS SESSIONS**. If you are absent from any of the **MECHANICS SESSIONS**, you will be required to attend an additional **MENTOR SESSION** for each session missed for that sport.

All cadet classes will begin promptly! Starting times may differ from night to night. On the following pages is a listing of the dates, locations and starting times. **Please check the website for scheduling updates.** Classes are held twice a week (one for each sport), beginning in early JANUARY and continuing through MARCH. The State Certifying Examinations are given at the end of each sport session. Anyone, who has NOT fulfilled their requirements (Medical Clearance; References (2); Concussion Certificate), will NOT be permitted to take the NFHS SOFTBALL and/or BASEBALL Exam(s).

All of our cadets are expected to be **properly uniformed** when umpiring interscholastic games at any level. You are responsible for purchasing all equipment and items necessary for the upcoming season. Many sporting goods stores carry the equipment you will need to get started; however, if you wish to wait until our cadet program begins, we will have a vendor at the **orientation meeting** to offer these items for sale.

As much information as possible will be transmitted via our website, www.bcu.info or through e-mail communication. It is required that you provide an e-mail address to receive such communications. In addition, as per the NJSIAA, the cadet **"must provide at least TWO LETTERS OF REFERENCE attesting to his/her character."**

Please complete and submit the **Cadet Application Form, Letters of Reference and A LETTER FROM YOUR PHYSICIAN (on letterhead stationary) attesting that you are in good health** to Peter Zubiaurre with your **enrollment fee** [which includes the fee for the state certifying exam(s)]. Please make your check or money order payable to **BCUA, INC.** Again, applicants must be at least eighteen (18) years of age by March 1, 2020 in order to participate in the cadet program.

PLEASE NOTE THAT ALL APPLICATION MATERIALS, INCLUDING THE PHYSICIANS LETTER, TWO LETTERS OF REFERENCE AND APPLICATION FEE MUST BE RECEIVED BY DECEMBER 15, 2018.

LATE APPLICATIONS WILL BE RETURNED. THE SIZE OF THE CADET CLASS MAY BE LIMITED.

PLEASE NOTE NJSIAA POLICY

Registration will not be issued for anyone convicted or adjudicated with a finding of fault, guilt or violation, in regard to an offense against a minor or any sexual offense unless/until such offense has been reversed by proper authority with jurisdiction over the matter; or convicted, or adjudicated with a finding of fault, guilt or violation, in regard to an offense involving any illegal/illicit drug or controlled substance as prescribed by federal or state law or regulation, prior to five (5) years following the completion of any sentence/parole/probation period imposed for the offense.

BERGEN COUNTY UMPIRES ASSOCIATION, INC.
2019 CADET APPLICATION

(PLEASE TYPE OR PRINT LEGIBLY)

NAME: (LAST, FIRST): _____

ADDRESS: _____ APT. # _____

CITY: _____ STATE: _____ ZIP _____

HOME PHONE: _____ CELL PHONE: _____

EMAIL: (REQUIRED) _____

AS PER NJSIAA REQUIREMENTS, PLEASE INCLUDE 2 LETTERS OF REFERENCE THAT ATTEST TO YOUR CHARACTER.

How did you find out about the CADET PROGRAM? _____

INSTRUCTION PREFERENCE: BASEBALL ONLY: _____ SOFTBALL ONLY: _____ DUAL: _____

I have read the enclosed cover letter/cadet information web page regarding the Bergen County Umpires Association's Cadet Program. I understand and agree to abide by the rules of this program. I further understand that membership in this association does not guarantee any varsity level assignments.

SIGNATURE: _____ DATE: _____

DO NOT WRITE BELOW THIS LINE: FOR B.C.U.A. USE ONLY

AMOUNT RECEIVED: \$ _____ DATE RECEIVED _____ CHECK # _____

MAIL ALL PAPERWORK & CHECK TO:

**PETER ZUBIAURRE
607 BEECH STREET
WASHINGTON TWSP, NJ
07676**

BERGEN COUNTY UMPIRES ASSOCIATION

2019 CADET SCHEDULE

Wednesday, January 2:	ALL SOFTBALL and BASEBALL Cadets Orientation Meeting; 7pm; <u>EASTERN CHRISTIAN CHILDRENS RETREAT</u>
Monday, January 7:	Softball Rules
Thursday, January 10	Baseball Rules
Tuesday, January 15:	Softball Rules
Thursday, January 17:	Baseball Rules
Monday, January 21:	Softball Rules
Thursday, January 24:	Baseball Rules
Monday, January 28:	Softball Rules
Wednesday, January 30:	Baseball Rules
Monday, February 4:	Softball Rules
Wednesday, February 6:	Baseball Rules
Thursday: February 7:	Rules Differences Session; 7pm <u>EASTERN CHRISTIAN CHILDRENS RETREAT</u>
Monday, February 11:	Softball Review Preliminary Exam
Thursday, February 14:	Softball: Administer Exam
Monday, February 25:	Baseball Review Preliminary Exam
Wednesday, February 27:	Baseball: Administer Exam
Monday, March 4:	Softball Mechanics
Wednesday, March 6:	Baseball Mechanics
Saturday, March 9:	On Field Mechanics Clinic; RAMAPO HS, Franklin Lakes (Softball 10am-11:30am; Baseball 12noon-1:30pm)
Saturday, March 16:	On Field Mechanics Clinic; INDIAN HILLS HS, Oakland (Baseball 10am-11:30am; Softball 12noon-1:30pm)

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- ALL BASEBALL MEETINGS; 7pm; EASTERN CHRISTIAN CHILDRENS RETREAT
700 Mountain Avenue; Wyckoff, NJ 07481
 - ALL SOFTBALL MEETINGS; 7pm; DUMONT HIGH SCHOOL 101 New Milford Avenue; Dumont, NJ 07628